

PRICELIST OF PAID STATE ARCHIVES SERVICES

I. SERVICE PROVISION ORDER

1. A pricelist of paid services of the State Archives (hereinafter "Pricelist") regulates provision and tariffs of paid services of the State Archives (such as document storing, managing, searching, restoration, copying, converting, demonstrating, also trainings and consultations).

2. The States Archives provides for free:

2.1. Services, laid down in articles 15.1-15.10 and 15.14.2 of the Pricelist as follows:

2.1.1. for persons, who present a certification, issued by the Municipality of declared residential address or, in case a person hasn't got a declared residential address - a certification, issued by the Municipality of a residential address that certifies a fact of social pension upon the Law on support to low-income families and single persons of the Republic of Lithuania;

2.1.2. for people who present a certification, issued by the Head (or his/her representative) of Stationary social protection institution that certifies the fact of dependence on the institution;

2.1.3. for people who present a disabled person certification that certifies a fact of Working Capacity level up to forty per cent or a high/middle disability level, also for people of senior retirement age accredited with a high or middle special needs upon the laws of the Republic of Lithuania, and foster parents (guardians) of these people in case documents have to be searched for representing of the mentioned foster parents' (guardians') rights and interests;

2.1.4. other persons, who apply to the State Archives via their states' diplomatic offices in Lithuania as laid down in international treaties of the Republic of Lithuania;

2.1.5. national and international humanitarian organizations;

2.2. Services, listed in art. 15.2 and 15.3 for persons, who present a certification, issued of Territory Jobcentre that certifies the fact a person is unemployed and registered in the Jobcentre.

3. State and municipal institutions', agencies', enterprises' applications on search of documents or its information, related to implementation of functions, described in legislation, are executed for free.

4. In case the amount of storage, management, restoration, micro filming, training and other services, provided by the State Archives, is extra large (over 5 matters or a long period, large territory, a high number of copies, etc.), the former are provided, according to agreements on service provision order, terms, tariffs, payments, etc.

5. Paid services of the State Archives are provided, observing a sequent order or urgently. In case of a large amount of sequent services, Head of the State Archives have a right to limit provision of urgent services.

6. Paid services of the State Archives are provided upon a written request of an applicant with a full or partial (in case a full sum isn't known) prior payment. An amount and type of services that could be paid partially in advance are set by the Heads of the State Archives.

7. The Pricelist presents service tariffs, including value added tax (VAT). The Pricelist presents service tariffs without bank fees of local or international transfers, post services and price of data storage devices.

8. The State Archives copy documents of a good or satisfactory status only. It is forbidden to copy documents that could be damaged while copying. In order to protect of negative natural impact the XV-XVIII-th century documents could be digitalized or micro filmed only. In this case

analogues' copying is impossible.

9. The State Archives don't copy documents which use is restricted by legislation or Document Transfer Agreements.

10. A copy of a page, exceeding A4 format, is paid according to a number of A4 format pages of a copied document. Services of image arrangement and correction are paid according to additional tariff.

11. The Pricelist presents copy tariffs of a sequent service. In case of large amount of sequent services, tariffs of urgent services are counted with extra rates.

11.1. urgent copy of a written documents (within 1 day) - rate 1.5;

11.2. urgent copy of video/audio documents (within 3 days) in case technical possibilities allow- rate 1.5.

12. Digital images of documents are saved only to new storage devices (with an undamaged manufacturer packing) or those, purchased in the State Archives.

13. Documents are copied using State Archives' equipment only.

14. In case the State Archives have no possibilities to provide services, listed in the Pricelist, ones are not provided.

II. DOCUMENT SEARCH

Item No.	Service	Measurement unit (w.d. - working days)	Tariff (euro)
15.	In case of searching for documentation that certifies the following:		
15.1.	person's education (one educational institution);	Sequent search Search within 10 w. d. Search within 5 w. d.	6,08 9,27 12,45
15.2.	person's working experience (for one employer);	Sequent search Search within 10 w. d. Search within 5 w. d.	4,34 6,52 10,86
15.3.	person's wage (for a period to 10 years);	Sequent search Search within 10 w. d. Search within 5 w. d.	4,34 6,52 10,86
15.4.	person's family status;	Sequent search Search within 10 w. d. Search within 5 w. d.	6,08 9,27 12,45
15.5.	person's residential place;	Sequent search Search within 10 w. d. Search within 5 w. d.	6,08 9,27 12,45
15.6.	person's citizenship;	Sequent search Search within 10 w. d. Search within 5 w. d.	6,08 9,27 12,45
15.7.	person's (family's) exile;	Sequent search Search within 10 w. d. Search within 5 w. d.	6,08 9,27 12,45
15.8.	person's (family's) inclusion into a list of persons to be exiled (from one site);	Sequent search Search within 10 w. d. Search within 5 w. d.	6,08 9,27 12,45
15.9.	person's (family's) mandatory replacement,	Sequent search	6,08

	taking for a forced labor (from one site);	Search within 10 w. d. Search within 5 w. d.	9,27 12,45
15.10.	person's resistance activity, persecution, conviction, confinement, death;	Sequent search Search within 10 w. d. Search within 5 w. d.	6,08 9,27 12,45
15.11.	person's transactions or other actions, registered or approved by a notary (except cases, related to tangible and intangible property) (one type action in one site, search limits - 5 years);	Sequent search Search within 10 w. d. Search within 5 w. d.	6,08 9,27 12,45
15.12.	natural person's tangible and intangible property, transactions or other actions, registered or approved by a notary (including cases, related to tangible and intangible property) (one type object in one site, search limits - 5 years)	Sequent search Search within 10 w. d. Search within 5 w. d.	12,45 18,54 24,91
15.13.	legal person's tangible and intangible property, transactions or other actions, registered or approved by a notary (including cases, related to tangible and intangible property) (one type action/object in one site, search limits - 5 years)	Sequent search Search within 10 w. d. Search within 5 w. d.	18,54 27,80 37,07
15.14.	person's birth, death, marriage or other marks in Church metrics or civil status acts (mark of one act in one institution, search limits - 5 years):		
15.14.1.	in XVIII-XIX-th century documents;	Sequent search Search within 10 w. d. Search within 5 w. d. Search within 3 w. d.	9,27 13,90 18,54 23,17
15.14.2.	in XX-XXI -th century documents;	Sequent search Search within 10 w. d. Search within 5 w. d. Search within 3 w. d.	6,08 9,27 12,45 15,35
15.15.	other acts, not included in arts 15.1-15.14 of the Pricelist.	Sequent search Search within 10 w. d. Search within 5 w. d.	6,08 9,27 12,45
16.	Searching for documents upon information and/or topic, presented by a person and preparation of data upon search results.	1 hour	4,34

III. DOCUMENT COPY

Item No.	Service	Measurement unit	Tariff (euro)
17.	Analogues' copying of the following State Archive documents:		
17.1.	XIX-th century documents;	1 b/w copy of A4 format page	1,45
17.2.	XIX-th century documents;	1 colour copy of A4 format page	1,74
17.3.	1900-1940 years documents;	1 b/w copy of A4 format page	0,43
17.4.	1900-1940 years documents;	1 colour copy of A4 format page	0,72
17.5.	1941 year-XXI-th century documents;	1 b/w copy of A4 format page	0,29
17.6.	1941 year-XXI-th century documents;	1 colour copy of A4 format page	0,58
17.7.	Church metrics and Civil Status Registrars of:		

17.7.1.	XIX-th century;	1 b/w copy of A4 format page	1,45
17.7.2.	XIX-th century;	1 colour copy of A4 format page	1,74
17.7.3.	1900-1940 years;	1 b/w copy of A4 format page	0,87
17.7.4.	1900-1940 years;	1 colour copy of A4 format page	1,16
17.7.5.	1941 year-XXI-th century;	1 b/w copy of A4 format page	0,29
17.7.6.	1941 year-XXI-th century	1 colour copy of A4 format page	0,58
17.7.7.	XX-XXI-th century, that are of a restricted access, as laid down in legislation (with layout);	1 b/w copy of A4 format page	1,30
17.7.8.	XX-XXI-th century, that are of a restricted access, as laid down in legislation (with layout);	1 colour copy of A4 format page	1,59
17.8.	1940-1960 years documents of a Special Part of the National Document Foundation, stored in Lithuanian Special Archives;	1 b/w copy of A4 format page	0,58
17.9.	1940-1960 years documents of a Special Part of the National Document Foundation, stored in Lithuanian Special Archives;	1 colour copy of A4 format page	0,87
17.10.	files of digital copies of written documents (without image correction);	1 b/w copy of A4 format page	0,29
17.11.	files of digital copies of written documents (with image correction);	1 b/w copy of A4 format page	0,43
17.12.	files of digital copies of written documents (with image correction);	1 colour copy of A4 format page	0,72
17.13.	micro films of documentation:		
17.13.1.	without shots' selection;	1 micro film shot's copy of A4 format page	0,17
17.13.2.	with shots' selection.	1 micro film shot's copy of A4 format page	0,29
18.	Digital copying of the following State Archive documents:		
18.1.	XV-XVI-th century documents (with image correction);	1 image, JPEG	6,08
18.2.	XV-XVI-th century documents (with image correction);	1 image, TIF	6,37
18.3.	XVII-XVIII-th century documents (with image correction);	1 image, JPEG	4,05
18.4.	XVII-XVIII-th century documents (with image correction);	1 image, TIF	4,34
18.5.	XIX-th century documents (without image correction);	1 image, JPEG	2,90
18.6.	XIX-th century documents (with image correction);	1 image, JPEG	3,04
18.7.	XIX-th century documents (with image correction);	1 image, TIF	3,19
18.8.	1900-1940 years documents (without image correction);	1 image, JPEG	0,87
18.9.	1900-1940 years documents (with image	1 image, JPEG	1,01

	correction);		
18.10.	1900-1940 years documents (with image correction);	1 image, TIF	1,16
18.11.	1941 year-XXI-th century documents (without image correction);	1 image, JPEG	0,58
18.12.	1941 year-XXI-th century documents (with image correction);	1 image, JPEG	0,72
18.13.	1941 year-XXI-th century documents (with image correction);	1 image, TIF	0,87
18.14.	files of digital copies of written documents (without image correction);	1 image, JPEG, to 72 dpi	0,29
18.15.	files of digital copies of written documents (with image correction);	1 image, JPEG, to 72 dpi	0,58
18.16.	photo documents of written documentation files (without image correction);	1 image, JPEG, 4:1/5: 1 compression, to 72 dpi	1,45
18.17.	photo documents (with image correction);	1 image, JPEG or TIFF, at least 300 dpi	4,34
18.18.	photo documents of information search system (overview)	1 image, JPEG, 20:1/30: 1 compression	0,29
18.19.	video documents	1 min	0,87
18.20.	audio documents	1 min	0,58
18.21.	filmed documents	1 min, to 720 x 576 pxl image expression	2,90
18.22.	filmed documents;	1 min, to 1080 x 720 pxl image expression	5,79
18.23.	filmed documents;	1 min, over 1920 x 1080 pxl image expression	11,58
18.24.	micro filmed documents (without shots' selection, without image correction);	1 image, JPEG, 200-300 dpi	0,29
18.25.	micro filmed documents (with shots' selection, with image correction)	1 image, JPEG, 200-300 dpi	0,43

IV. OTHER SERVICES

Item No.	Service	Measurement unit	Tariff (euro)
19.	Document digital copy correction, arrangement	1 image	1,45
20.	Demonstration of documents, read using special equipment	1 min	0,43
21.	An individual consultation regarding issues of stored documents	1 hour	4,34
22.	Preparation of depositories for filming/photograph, demonstration of documents in depositories	1 hour	11,58